

**SMITHS FALLS GOLF AND COUNTRY CLUB**  
**MINUTES OF BOARD MEETING # 2**

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**Smiths Falls Golf and Country Club**

P.O. Box 143 Smiths Falls, ON, K7A 4S9

[www.smithsfallsgolf.com](http://www.smithsfallsgolf.com)

Board of Directors

Meeting # 2

Monday, March 25, 2019

Smiths Falls Golf & Country Club

**Directors Present:** Roy Leach, Wayne Kearns, Glenda Cooke, Scott Devonshire, Ron Dolinki, Clare Sanderson, Dan Imbeau, Chris Gray, Warren Garton, Norm Devine, Paul Cadeau.

**Directors Regrets:** Larry McIntosh, Doug Hart, Mike Milks.

1. The meeting was called to order by President Wayne Kearns – Time 7:00 P.M.  
(quorum present)

The new Board members, Chris Gray and Norm Devine were welcomed.

**MOTION to approve minutes of meeting # 12 held Monday, January 21, 2019.**

**Motion to approve – Dan Imbeau**

**Seconded by Ron Dolinki - Carried**

**MOTION to approve minutes of meeting # 1 held Sunday, Feb.24, 2019.**

**Motion to approve – Scott Devonshire**

**Seconded by Paul Cadeau - Carried**

3. **Committee reports:**

- a) **Finance – Scott Devonshire**

Scott is in the process of reviewing the current finances and future financial planning for the Club. The current financial equity of the Club is sound.

- b) **Greens - Ron Dolinki** (a summary of a submitted report)

**Course** – The remaining two expenses for the rebuild of #1 tee will be for sod and paving. A great ‘thank you’ extended to Howey Radford, Denis Tremblay and friends (as reported in previous minutes) for removing a lot of dead trees at no cost to the Club. The Board is also grateful to Lilianne Radford and her friends for continuing to care for the flower beds during the upcoming season. The cattails have been cleared from ponds # 18, # 13. The large diesel pump was mounted on # 15 in preparation for water removal. Some turf damage is expected as a result of the amount of ice this winter. Most things are ready for the start of the season ( course hardware, painting etc.)

**Staff** – Ken Campbell is working with Ontrac to fill the four positions available this season.

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**Equipment** – All major repairs have been completed. Sharpened reels and rollers are being installed. The new Sandpro and both green mowers are on site. The Cushman Truckster and Turfco top dresser are in Ottawa awaiting delivery.

**Safety** – All safety forms are or will be ready for staff training when workers return. Safety Data Sheets (SDS) are up to date.

**c) House- Paul Cadeau**

Windows on the west side of the main hall have been replaced as per previous proposal.

The well pump failed. Replacement work completed. (\$ 1,777.00)

The five year inspection and service of the Kohler generator has been completed. (\$ 1,938.74)

The 'house committee' shared information with the Board for planning of the possible future renovations for the Club house. This presentation provided objectives, descriptions and scope. It also reflected the great amount of work and time the committee has contributed to the report's preparation.

**d) Bar – Roy Leach**

A meeting is to be arranged with the bar manager, Greg Purcell.

**e) Pro shop – Dan McNeely**

Our current cart supplier (providing extra carts) for tournaments is no longer available. Dan presented a detailed workup he prepared showing projected cart tournament requirements representing the cost to purchase ten new carts vs rental. (from a new supplier at an increased cost) Factors considered were -

\*\*Our existing fleet is thirteen years old and replacement is certain within the next few years.

\*\*Adding ten more new carts to our fleet will allow us to handle a 130 person tournament. This will satisfy the majority of our events.

\*\*We will still retain the value of the old carts.

Therefore it is very possible if tournament participation remains consistent that we could have 70-85% of 10 new carts paid with rental savings over the next 5 years. The following motion was made after discussion –

**MOTION to purchase 10 new carts- \$ 15,720/year financed over 5 years.**

**Motion to approve - Scott Devonshire**

**Seconded by Paul Cadeau- Carried**

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**f) Membership – Dan Imbeau**

The committee continues to propose and pursue new ways to promote membership in our Club. Their efforts have shown some success.

**g) Kitchen – Scott Devonshire**

In preparation, due to Denis Routhier deciding not to renew his contract for the kitchen service (in February 2020), a sub-committee was established to address future possibilities.

**h) Ethics**

Nothing to report

**i) Health and Safety – Ron Dolinki**

Following a review of the presented OH&S program the following motion was made –

**MOTION- it is agreed by the Board that our present Occupational Health and Safety Program is working successfully and no changes to the program are required.**

**Motion to approve - Clare Sanderson**

**Seconded by Paul Cadeau– Carried**

**j) Recording Director – Glenda Cooke**

Nothing to report

**k) Share Reconciliation – Dan McNeely**

**MOTION to accept the following share transfers as identified –**

**Share # 905 from Bev Henderson to Ty Storie**

**Share # 770 from Clem Henderson to Issac Drummond**

**Motion to approve - Ron Dolinki**

**Seconded by Glenda Cooke - Carried**

**l) Social -**

It is hoped a social sub-committee could be established.

**4. New Business:**

- Driving range update :

Two poles have been installed. The new netting has been ordered and will be installed prior to the range opening. The work remained within budget.

- Kitchen contract for the 2020 season:

Refer to 'Kitchen' under committee reports.

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5. Next meeting will be held on April 29 th, 2019 at the Smiths Falls Golf & Country Club @ 7:00 P.M.
6. **MOTION to adjourn at 9:00 P.M. - Motion by Dan Imbeau  
Seconded by Scott Devonshire - Carried**

<b><u>Directors Attendance 2019</u></b>	
<b>Name</b>	<b>Number of meetings attended</b>
Wayne Kearns	2
Paul Cadeau	2
Glenda Cooke	2
Norm Devine	1
Scott Devonshire	2
Ron Dolinki	2
Warren Garton	1
Chris Gray **	2
Doug Hart	1
Dan Imbeau	2
Roy Leach	2
Larry McIntosh	0
Mike Milks	1
Clare Sanderson	1

\*\* Ladies Section President