

SMITHS FALLS GOLF AND COUNTRY CLUB

MINUTES OF BOARD MEETING # 6

Smiths Falls Golf and Country Club

P.O. Box 143 Smiths Falls, ON, K7A 4S9

www.smithsfallsgolf.com

Board of Directors

Meeting # 6

Monday, September 28, 2020

Smiths Falls Golf & Country Club

Directors Present: Doug Hart, Clare Sanderson, Dan Imbeau, Paul Cadeau, Norm Devine, Mike Milks, Wayne Kearns, Ron Dolinki, Chris Gray, Glenda Cooke, Warren Garton, Larry McIntosh, Roy Leach.

Directors Regrets: Scott Devonshire.

1. The meeting was called to order by President Wayne Kearns - Time 7:00 P.M.
(quorum present)
2. **MOTION to approve minutes of meeting # 5 held Monday, August 31, 2020.**
Motion to approve - Dan Imbeau
Seconded by - Ron Dolinki - Carried
3. **Committee reports:**
 - a) **Finance - Dan Imbeau**
A very detailed breakdown of the Club's finances was presented reviewing expenses and revenues. Overall our cash flow position remains good as a result of government subsidies and increased green fee players.
 - b) **Membership - Dan Imbeau**
Our increasing membership led to a discussion should there be consideration (in future) about having a cap on the numbers. It was noted the increase in members was not all attributed to COVID but also to higher membership dues elsewhere and the fact some Clubs are switching to multi-game packs rather than a membership structure.
 - c) **Greens - Ron Dolinki** (a summary of a submitted report)
Course - the Course continues to recover from the drought, tee aeration will start this week. Insect damage, crabgrass and weeds will be an issue requiring some over seeding, fertilizer and most likely insecticide applications. Dead trees are being marked for removal and will start when manpower available. The stone for #15 and #16 walls and flower beds has been purchased and will arrive this week.

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At some point # 2 needs to be looked at. The irrigation system is scheduled to be blown Oct.21st. The new yellow tees on # 6 and # 8 have been completed. **Budget** - by the end of the season the budget will be about \$35,000 over last year but much is related to spending from last year but charged into this year's budget and other expenditures decided upon by the Board. These items were detailed in the August minutes. As a result we remain about \$18,500 under main budget and the the staff costs are down \$7,000.

Equipment - the new, used beverage carts have arrived. In general getting parts has been a problem. The Fall parts order will be ordered as soon as possible to acquire stock before it disappears.

Staffing - the maintenance department should be down approx. \$7,000 from last year's costs. We received \$3,500 more from Ontrac this year. We should finish the year down approx. \$10,000. This was also covering all the banked hours that were put in at the Clubhouse during the winter. (demolition)

A lengthy discussion took place with the objective to create an overall plan to compile a list of improvements for the Course and continued Clubhouse improvements (as noted under 'House report'). The list would be reviewed considering safety, priority budget etc. The list would include items such as pathways, walls, the boxcar and the removal of the increasing number of dying trees and the possibility of hybrid tees. Ideally, improvements would be done in a permanent fashion such as the new tees and pathways rather than a temporary repair.

d)House - Paul Cadeau

SFG&CC has secured the services of Eastern Engineering out of Brockville to provide the engineering and design of the covered deck planned for the south side of the Clubhouse. Once they provide the critical data and drawings, we will approach Rideau Lakes Township officials regarding preliminary feedback on permits with application for final approval once costing is complete. During this period construction materials will be costed out along with a contractor expense through a bidding process. This project will be handled by members of the Board.

During the off season there is a plan to provide necessary upgrades to the lower level of the Clubhouse. The initiative is targeting primarily the locker rooms and will include any necessary work required in the boardroom, office, storage areas and hallway. This will be subject to the number of volunteers, cash flow and affordability. Toilet and fixture replacements are on the list subject to the qualifications of volunteers. We have received a list of recommendations and would look to members of the Board and members of the staff to provide any other necessary upgrades.

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e) Bar- Roy Leach

The beverage cart staff are returning to school and not available. A discussion took place if the service could be stopped at this time or how to staff and schedule for the remaining season. Ideally, providing some form of service was the best option. The bar inventory will be monitored as the season comes to a close. When the barn door is installed a cupboard door needing some attention will be fixed. The need for a larger volume ice machine remains.

f) Pro Shop - Larry McIntosh

Things are winding down. There is a large inventory of clothing which will be discounted to clear items. Ordering of future inventory will need to be reviewed to avoid over stocking. One person has been hired to cover the vacancies from the younger staff returning to school and a closing date needs to be discussed. Discussions followed concerning the malfunctioning range ball machine, the need to complete the installation of the new door (overlooking the range) and retrieving lost balls beyond the range.

g) Kitchen - Norm Devine

Sales are poor due to COVID guidelines restricting social gatherings. Many members are trying to support Tina and the Board is trying to help where possible.

h) Ethics

Nothing to report

i) Health and Safety

Nothing to report, however the need for COVID safety remains.

j) Men's Captain Report - Clare Sanderson

Nothing to report, however Warren Garton remains working for clarification on handicap reporting/validation required for tournaments. Also noted was the need to tidy up the Club roster.

k) Ladies President Report - Chris Gray

The Ladies AGM was held September 27th, 2020 following a morning golf game. The executive positions will remain the same due to lack of nominees, except for Robin Milks accepting the position of treasurer, replacing Pauline Kolono who has decided to resign. Thank you Pauline for your two year service.

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The Tournament of Champions was held today, at Highlands Golf Club.
(no results currently available).

The Ryder Cup, Canada vs Europe is scheduled for this coming weekend.

l) Recording Director - Glenda Cooke

Nothing to report

m) Share Reconciliation - Ken Campbell

All shares are back from the lawyer's office (except for a few)
and will be distributed.

Going to electronic processing but the actual share will be
printed in the older familiar style.

**MOTION to transfer the (couple) share # 1490 belonging to Evelyn and Gary
Lee to Ty Nicholson.**

Motion to approve - Mike Milks

Seconded by - Warren Garton - Carried

4. Standing Agenda Items:

House Renovations - above

Land Sale Project - still searching for buyers and hopefully a decision will be made
over the winter.

Shares - Letters Patent Amendment

Discussions to be held with our lawyer regarding the process to change to unlimited
number of shares from a fixed number.

5. New Business

The nomination committee for this year's election for the office of Directors from the
shareholders will be Clare Sanderson (chairperson), Paul Cadeau, Larry McIntosh,
Chris Gray and Dan Imbeau.

Nomination lists will be posted (at Pro Shop and main bulletin board downstairs) for the
month of October with a closing date of twelve noon on the first day of November.

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6. Next meeting will be held on October 26, 2020 at the Smiths Falls Golf and Country Club @ 700 P.M.

7. **MOTION to adjourn at 9:10 P.M. by Warren Garton**
Seconded by - Paul Cadeau - Carried

<u>Directors Attendance</u>	
Name	Number of meetings attended
Wayne Kearns	6
Paul Cadeau	6
Glenda Cooke	6
Norm Devine	6
Scott Devonshire	1
Ron Dolinki	5
Warren Garton	6
Chris Gray **	6
Doug Hart	5
Dan Imbeau	6
Roy Leach	6
Larry McIntosh	5
Mike Milks	5
Clare Sanderson	6

** Ladies Club President