

SMITHS FALLS GOLF AND COUNTRY CLUB
MINUTES OF BOARD MEETING # 8

Smiths Falls Golf and Country Club

P.O. Box 143 Smiths Falls, ON, K7A 4S9

www.smithsfallsgolf.com

Board of Directors

Meeting # 8

Monday, November 30, 2020
Smiths Falls Golf & Country Club

Directors Present: Doug Hart, Clare Sanderson, Dan Imbeau, Paul Cadeau, Norm Devine, Mike Milks, Wayne Kearns, Ron Dolinki, Chris Gray, Glenda Cooke, Larry McIntosh, Roy Leach, Warren Garton.

Also present: Gord Percy, Ken Campbell.

Directors Regrets: Scott Devonshire.

1. The meeting was called to order by President Wayne Kearns - Time 7:00 P.M.
(quorum present)
2. **MOTION to approve minutes of meeting # 7 held Monday, October 26, 2020.**
Motion to approve - Ron Dolinki
Seconded by - Larry McIntosh - Carried
3. **Committee reports:**
 - a) **Finance - Dan Imbeau**
The committee has put together a "Financial Strategic Plan" for the Club. The plan was explained in detail showing a concept to accept that the SFG&CC is made up of three distinct yet related revenue streams ; **1) Course/membership 2) Pro shop 3) House.** This model will be able to track where the costs need to be controlled and adopt revenue generating amendments where required with the goal to being a full fledge golf facility.
 - b) **Membership - Dan Imbeau**
Membership dues for next season will be reviewed using guideline principles to calculate the rates. The Club has had a productive membership year.
 - c) **Greens - Dolinki (a summary of a submitted report)**
Course - Tree removal will continue over the winter, burn permit updated. Stone walls on both # 15 and # 16 have been completed, flower beds have been rebuilt and the pathways around those tees have been repaired. The small stone wall on # 5 has been removed. Yellow tee on # 9 finished. Two water wells have been dug along the path on # 5, both are artesian and flowing water. Winter application of fungicide for greens and tees has been applied and all blankets installed. All course equipment has been removed and stored. Irrigation system has been put to bed.

SMITHS FALLS GOLF AND COUNTRY CLUB
MINUTES OF BOARD MEETING # 8

Subgrade material for the new yellow tees on # 2, # 10 and # 12 has been put in place, levelled and shaped to be finished in the spring. A new larger white tee has been built on # 12 and relocated giving the hole 30 more yards. Everything has been completed except some irrigation and sod. A new pathway was installed on # 12, around the trees and attaching it with # 11. When the equipment was on site a few small jobs were also completed. The 2021 fertilizer order should arrive next week. Loads of top dressing, topsoil, construction mix and gravel were ordered and delivered to beat the ½ load restrictions next spring. A breakdown of approximate material and equipment costs totalled \$17,018.50 and labour costs were \$ 4,465.00.

Budget - The installation costs of the two new wells have been added to the Capital budget. Construction costs will be broken down to into 'steps and walls' and 'project' budgets. A new updated budget will include these items after actual invoices are processed.

Government Reporting - oil generation, PTTW - Water records and well usage, IPM - chemical and the wildlife permits will be started as soon as possible.

Equipment - All equipment has been washed and stored. Major repair lists have been made on any pieces that need attention. Reels and rollers have been removed and ready to start winter rebuilds and sharpening. The Fall parts order has arrived except for a few items. Golf carts remain a high concern.

Staffing - Staff have received layoff notices. The longer season and the Fall construction jobs resulted in the maintenance staff budget being \$5,032.32 over, in comparison to the end of last year.

d) House - Paul Cadeau

The drawings for the new deck design (on the south side) are being reviewed. Estimates for the construction work are being obtained. Discussions are taking place with the Township regarding permits. Our wheel chair ramp (to access the main hall) does not meet current code requirements and new construction is costly. Government subsidies will be sought to help with the expense.

e) Bar- Roy Leach

Excess beer has been returned.

f) Pro Shop - Larry McIntosh

Meetings will continue regarding pricing next season.

g) Kitchen

Nothing to report

h) Ethics

Nothing to report

SMITHS FALLS GOLF AND COUNTRY CLUB
MINUTES OF BOARD MEETING # 8

i) Health and Safety - Ron Dolinki

Safety training will need to be scheduled.

j) Men's Captain Report - Clare Sanderson

The clubs in our Senior Ryder Cup division will include Renfrew, Champlain and Carleton. Signing authority for the Men's Captain account updated to include Gord Percy along with Ron Dolinki and Clare Sanderson.

k) Ladies President Report

Nothing to report

l) Recording Director - Glenda Cooke

The minutes (with any attachments) from May 2017 to the end of the fiscal year September 2020, recorded by Glenda Cooke, were presented to the General Manager for permanent retention in the Club office.

m) Share Reconciliation - Ken Campbell

Much progress has been made this year with the share reconciliation but this remains a work in progress. The process is very detailed involving not only Club staff but our lawyers and auditors working with the Canada Revenue agency.

4. Standing Agenda Items -

- * House Renovation Project - above
- * Land Sale Project - there was a discussion to regenerate interest and move forward.
- * Nomination Committee Report - the committee is working diligently toward preparing for the Club's first electronic election of Directors by the shareholders. This includes gathering and preparing nominee information and consultation with our lawyer to ensure any legal requirements are met.

5. New Business

Special Meeting/AGM date - COVID guidelines need to be considered.

OTHER (discussions/comments)

Some inquires where received questioning why the Club did not take advantage of the good November weather and allow continued play.....

Our Club is committed to maintaining a Course of high quality and playing conditions. Weather is unpredictable and time is required for our Greens superintendent and staff to accomplish the many required tasks to prepare for the winter months. The last day of play was extended to November 1st allowing several extra game days. The continued good weather (with no play) allowed many additional projects to be completed this Fall, providing improvements to our Course. Several of these projects and tasks are referenced under the Greens report.

SMITHS FALLS GOLF AND COUNTRY CLUB
MINUTES OF BOARD MEETING # 8

6. Next meeting will be held on January 25, 2021 at the Smiths Falls Golf and Country Club @ 7:00 P.M.

7. **MOTION to adjourn at 8:45P.M. by Mike Milks**
Seconded by - Warren Garton - Carried

<u>Directors Attendance</u>	
Name	Number of meetings attended
Wayne Kearns	8
Paul Cadeau	8
Glenda Cooke	8
Norm Devine	8
Scott Devonshire	1
Ron Dolinki	7
Warren Garton	7
Chris Gray **	8
Doug Hart	7
Dan Imbeau	8
Roy Leach	8
Larry McIntosh	7
Mike Milks	7
Clare Sanderson	8

** Ladies Club President