

**SMITHS FALLS GOLF AND COUNTRY CLUB
MINUTES OF BOARD MEETING # 9**

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9

www.smithsfallsgolf.com

Board of Directors

Meeting # 9 (for the Board year 2020-2021)

Thursday, February 18, 2021
Smiths Falls Golf & Country Club

Directors Present: Doug Hart, Clare Sanderson, Dan Imbeau, Paul Cadeau, Norm Devine, Mike Milks, Wayne Kearns (remotely), Ron Dolinki, Chris Gray, Glenda Cooke, Larry McIntosh, Roy Leach.
Also present: Gord Percy (General Manager)

Directors Regrets: Scott Devonshire, Warren Garton.

1. The meeting was called to order by 1st Vice - President Paul Cadeau - Time 7:00 P.M.
(quorum present)

2. **MOTION to approve minutes of meeting # 8 held Monday, November 30, 2020.**
Motion to approve - Ron Dolinki
Seconded by - Dan Imbeau - Carried
Note: no December meeting was scheduled due to the holiday season and the January meeting was cancelled due to COVID restrictions.

MOTION to move "In Camera" session at 7:10 P.M.
Motion to approve - Paul Cadeau, Seconded by Dan Imbeau - Carried
MOTION to move "Out Camera" at 7:20 P.M.
Motion to approve - Larry McIntosh, Seconded by Chris Gray - Carried

3. **Committee reports:**

a) **Finance - Wayne Kearns**

Approval of audited financial statements –
A motion to approve the Financial Statements as prepared was conducted by email and "Carried" on February 2, 2021.

Budget approval - **Gord Percy**

After presentation and discussion, the following motion was made –

MOTION to approve the operational budget as prepared by Gord Percy.

Motion to approve - Doug Hart

Seconded by Ron Dolinki - Carried

Cash flow – will be discussed at next meeting.

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b) Membership - Gord Percy

After presentation and discussion, (including topics such as industry/staff rates)

The following motion was made –

MOTION to approve membership rates as presented -

Motion to approve - Norm Devine

Seconded by - Mike Milks - Carried

Age “as of January 1st” defines the rate category. Rates to be made available.

c) Greens - Ron Dolinki

The work of volunteers continuing with the tree removal is appreciated.

Ken Campbell is working on equipment and has taken some courses over the winter months. Everything appears to be progressing as expected.

d) House - Paul Cadeau

Trying to move forward with the next phase of renovations but COVID has greatly increased the cost of materials.

Researching any available grants and subsidies that might be available. Our wheelchair ramp does not meet new codes so this project must continue.

A Trillium grant might be of assistance with this expense if obtainable.

Hopefully some funds will be found for volunteers to complete desired upgrades in the locker rooms.

Pro Shop upgrades include new carpet, fresh paint and counter relocation.

e) Bar- Roy Leach

The second ice machine located in basement needs to be replaced in order to keep up with the demand for ice requirements. Gord will look into some possible sources.

f) Pro Shop - Larry McIntosh

Gord Percy and Larry McIntosh will meet to firm up pricing for the 2021 Pro Shop services.

g) Kitchen - Norm Devine

Tina Johnson's dinner specials are going well. Many compliments have been received, especially for the Valentine's meal.

h) Ethics

Nothing to report

i) Health and Safety - Ron Dolinki

The outside steps to the lower level of the Clubhouse need to be repaired, however this project is more complicated than it would appear.

j) Men's Captain Report - Clare Sanderson

The OVGAs dates have been set. Clare will work with the Ladies Captain to finalize match play/ tournament dates.

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k) Ladies President Report - Chris Gray

Nothing to report. Gord Percy commented our Club will be hosting the Ethel Ferguson tournament this year.

l) Recording Director - Glenda Cooke

The quarterly "Management Certificate of Compliance" due January was submitted by Gord Percy.

m) Share Reconciliation - Gord Percy

Many hours have gone into this project and progress is being made.

4. Standing Agenda Items –

* Insurance Claim – the insurance claim against the power cart incident that occurred on the bridge going to the 6th tee has been settled by the two insurance companies. To date, no recommendations have been received by the Club regarding the incident.

* House Renovation Project – above

* Land Sale Project - Dan Imbeau

The Directors were brought up to date with a very detailed presentation of the project reviewing history, recent events and committee recommendations. Following a period of questions and discussion the following motion was made -

MOTION to accept the recommendation of the committee to proceed with seeking submissions for an agent to represent the Club on the land property sale. Reporting by March 5th, 2021.

Motion to approve - Dan Imbeau

Seconded by Larry McIntosh - Carried

Gord Percy will be the point of contact for the submissions.

* Nomination Committee Report - Clare Sanderson

Votes must be accepted up until the date of AGM, however it is hoped most will be returned by the suggested date of February 19th, 2021. The voting process has been further explained to members/shareholders by Gord Percy.

*Special Meeting/AGM date -

Due to COVID restrictions the special meeting for the shareholders to vote on the amendment to 'Letters Patent' that was planned before opening the AGM will be postponed until a later date.

The AGM, pending on the COVID zone regulations is planned for March 14th, 2021.

Notice will be sent to shareholders indicating what measures need to be put in place.

5. New Business

none

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OTHER (discussions/comments)

- * Gord Percy, in his role as General Manager, is responsible for issues concerning staffing (negotiations, salary, hiring/firing, job descriptions, performance reviews), finance and any other areas requiring the skills and experience of a manager. All inquiries of this nature should be directed to Gord.
- *The range ball machine needs to be repaired.
- * Currently seeking replacement for Adam Miller's position.
- * Our young players will need support in learning the game.
- * Demo days are expected to take place.
- * A solution to keep range balls exiting at the end of the range needs to be found.

6. Next meeting will be held during the AGM 2021 at the Smiths Falls Golf and Country Club.

7. **MOTION to adjourn at 9:25 P.M. by Glenda Cooke
Seconded by Larry McIntosh - Carried**

<u>Directors Attendance</u>	
Name	Number of meetings attended
Wayne Kearns	9
Paul Cadeau	9
Glenda Cooke	9
Norm Devine	9
Scott Devonshire	1
Ron Dolinki	8
Warren Garton	7
Chris Gray **	9
Doug Hart	8
Dan Imbeau	9
Roy Leach	9
Larry McIntosh	8
Mike Milks	8
Clare Sanderson	9

** Ladies President