

SMITHS FALLS GOLF and COUNTRY CLUB

MINUTES OF BOARD MEETING # 6

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON., K7A 4S9

www.smithsfallsgolf.com

Board of Directors Meeting # 6 (2022-2023)

Monday, August 15, 2022
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Colin Brown, Chris Gray, Lynn Pominville, Christine Chambers, Bob Mulrooney, Doug Hart.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Ron Dolinki, Larry McIntosh, Rob Dopson, Mark Brus.

1. The meeting was called to order by President Paul Cadeau - Time 5:00 P.M.
2. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
3. **MOTION to approve minutes of meeting #5 held Monday, July 18, 2022.**
Motion to approve - Jeff Drummond
Seconded by Lynn Pominville - Carried
4. **Ease of Access Projects - Project Timeline Review and Revision - Bob Mulrooney**
The project committee has reviewed the previous plans and the expense to continue with the original design at today's costs considering a time line and the availability of materials. Unfortunately, the original plan can no longer be considered due to the extent of the increase. However, a new appealing design is under consideration that will fall more in line with the budget. Chris Saumure, graciously has volunteered his extensive knowledge, keeping in mind, "What are we trying to achieve?". The plan once complete will be brought to the Board for consideration. The plan must meet our needs and be compliant with all codes and regulations.
5. **Not-for-Profit - Paul Cadeau / Gord Percy**
A meeting is scheduled for Friday with our lawyer (Shane Kelford) to discuss a target date of October 23, 2022 for the special meeting to vote on the Not for Profit, without Shareholders and the new by laws. Items also for discussion are proxy votes and notification of shareholders. Once again, President Paul expressed gratitude for the time Shane has contributed.
6. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

Prior to the Committee reports Gord addressed the issues concerning a wedding that was held in July. The wedding was difficult from the start and much clearer boundaries will be established to ensure situations like that will not occur again.

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7. Committee Reports:

a) **Finance - Gord Percy**

Cash in our bank account is down \$30K because government payments were due. Bob Mulrooney updated the Directors on the Capital Plan, discussing the need for priorities and future financing. The discussion included in sight how banks operate regarding loans and other information regarding finances (line of credit /leases). Bob's knowledge was appreciated.

b) **Membership - Gord Percy / Jeff Drummond**

Some attrition of our current members is expected this year after people reevaluate their dollars per round. Hopefully, we will gain a few members from Perth and visitors who have been impressed with the club. There have been quite a few injuries and illnesses requiring some refunds or credits for next year. The demographics of golf are changing and we need to stay on top of the pulse of members. It is always a balancing act with leagues and members who enjoy playing in the evenings. In mid September a promotion for next year will start, allowing free play for the remainder of this year.

c) **Greens - Ron Dolinki / Chris Gray / Gord Percy**

Repairs and wages are higher but over all Ken Campbell is within budget. A few greens will be aerified very soon to help the root system. Paths and some areas needing filling, along with tee blocks are receiving attention. Solutions for the bridge/path at #17 are in the works.

Once again, parts, fertilizer and chemicals will be purchased ahead of time to protect inventory and expected increases.

The Club has been working with Blu-metric, our consultant dealing with our water flow and a memorandum has been submitted to the Ministry of the Environment for pumping tests. A refund on last year's application is pending.

A team will be compiled to prep and paint the rail car in the near future. Wood is available. Sandblasting is not possible environmentally or financially.

Flower beds and plants located at the front of the clubhouse will be relocated due to the outdoor redesign / accessibility project. Chris Gray mentioned some new perennials should be planted because a few have reached their life expectancy. There are some funds available from Sam's Hair Fund.

A few single and smaller trees will be removed by experienced volunteers in September.

Inquires and options are being looked into regarding the removal of the many dead Ash trees and larger trees needing attention.

Soon work will be done to extend and clean up the end of the range.

Equipment needs:

1. Heavy Duty Cushman \$35K
2. Another workhorse \$25K
3. Pulveriser attachment for excavator \$15K
4. Used tractor with hydraulics
5. Storage area / building for tarps, some equipment

There is a longer list that must be prioritized and leases considered for the bigger ticketed items such as Triplex mowers and Fairway mowers as they are approaching the end of their life cycle.

d) **House - Roy Leach / Lynn Pominville / Gord Percy**

Starting October 31, the plumbing work will commence in the clubhouse basement to fix the odour issues. Lockers need to be cleaned out before and there will be no access until November 21. A wedding is scheduled for November 19th. Prior to the 18th there will be no water available in the clubhouse and therefore closed to everyone. This time frame will allow readiness for Christmas parties and set up of the simulator by November end.

The wheelchair ramp has been repaired to a much more usable state.

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e) Bar - Doug Hart / Rob Dopson / Gord Percy

Bar sales are up significantly. Wages are higher and above budget. Staffing the beverage carts will be an issue this Fall due to availability of staff.

Cart service has improved, however stocking adequately on hotter or busier days can be an issue.

f) Pro Shop - Larry McIntosh / Gord Percy

The new carts have finally arrived, providing a full fleet for large events. A few older carts will eventually be used for replacement parts.

The Perth & District / Smiths Falls Hospital Foundation tournament went very well with lots of complements.

A new ball washer is on its way; the new ball picker arrival is now scheduled for September.

A generator will be purchased and some electrical work done to provide power in the Pro Shop during electrical outages.

If a decision is made for additional club and new cart storage, along with some maintenance usage, by adding an extension to the Pro Shop the plan should keep in mind with the deck project design the current # 10 may become the new # 1 in the future.

g) Kitchen - Larry McIntosh / Gord Percy

Gord and Tina communicate daily.

Health inspector was on site and no issues found. Official report pending.

h) Ethics / Diversity- Colin Brown / Glenda Cooke / Christine Chambers

A few issues were reviewed and resolved.

i) Health and Safety

Nothing to report.

j) Club Captains - Gord Percy

Club Championship went well and pace of play was much better this year with threesomes and monitoring of pace.

An email went out with all club championship results.

k) Ladies President - Chris Gray

Nothing to report.

l) Recording Director - Glenda Cooke

The "Management Certificate of Compliance" signed by Gord Percy was submitted, dated August 15, 2022.

Approved minutes are posted on the website and the bulletin board (lower level).

m) Junior Program - Jeff Drummond / Gord Percy

The Junior program is going well with the assistance of many volunteers on Monday nights. George Francis is assisting again and has acquired many prizes for distribution starting this week.

The Kayser event once again has raised a significant amount of money for the program.

n) Leagues - Jeff Drummond / Gord Percy

Issues of non-compliance to Club policies by some individuals are being addressed by the league organizers and their efforts appear at this point to be having an effect.

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Other (discussions / comments)

- The PDSFHF tournament with Brooke in attendance was very well organized receiving many complements. President Paul extended congratulations to everyone involved in showcasing the Smiths Falls Golf and Country Club. To mention a few; our Club Captains (Barry & Joanne), Tina & her staff, Bar staff (Greg & Veronica), John Doolan.
- President Paul requested committees submit their priorities, if not done already, for financial planning.
- A discussion took place regarding defining the committee duties.

8. The next meeting will be held Monday, September 19, 2022 at the Smiths Falls Golf and Country Club @ 6:00 P.M.

9. **MOTION to adjourn at 6:18 P.M. by Bob Mulrooney**
Seconded by Roy Leach - Carried

<u>Directors Meeting Attendance 2022-2023</u>	
Name	Number of meetings attended
Paul Cadeau	6
Colin Brown	6
Mark Brus	4
Christine Chambers	6
Glenda Cooke	6
Ron Dolinki	4
Rob Dopson	5
Jeff Drummond	6
Chris Gray*	6
Doug Hart	4
Roy Leach	6
Larry McIntosh	4
Bob Mulrooney	5
Lynn Pominville	6

*Ladies Club President