

SMITHS FALLS GOLF and COUNTRY CLUB

MINUTES OF BOARD MEETING # 8

Smiths Falls Golf and Country Club
P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors Meeting # 8 (2022-2023)

Monday, October 17, 2022
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Bev Leach, Lynn Pominville, Christine Chambers, Bob Mulrooney, Doug Hart, Rob Dopson, Larry McIntosh.

Directors Regrets: Colin Brown, Ron Dolinki.

1. The meeting was called to order by President Paul Cadeau - Time 6:00 P.M.
President Paul welcomed Bev Leach, as the new Ladies President, to the Board.
(quorum present)
2. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
3. **MOTION to approve minutes of meeting # 7 held Monday, September 19, 2022.**
Motion to approve - Rob Dopson
Seconded by Jeff Drummond - Carried
4. **Ease of Access Projects - Project Timeline Review and Revision - Bob Mulrooney**
No new updates at this time, a consult meeting will take place next week.
5. **Not-for-Profit - Paul Cadeau / Gord Percy**
The 'Special Meeting of the Shareholders' regarding the corporate structure is scheduled for October 30, 2022 at 2:00 P.M. Notice of the meeting and supporting documents have been sent to shareholders by email, mail, personal delivery. The notice of meeting will also be in the local paper. These notices were in compliance with our current Club by laws.
Hopefully, all will be in place to apply for any available grants as soon as possible.
New By-laws approved by the Board cannot go into effect until the Smiths Falls Golf and Country Club has been approved by the Province of Ontario as a Not-for-Profit Corporation under the ONCA legislation of 2010. These By-laws are compliant with the requirements under the Act and will be presented to the members for a vote of approval at the next AGM.
Directors volunteered and were assigned to different duties during the Special meeting.
6. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed.
The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

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7. Committee Reports:

a) Finance - Gord Percy

Auditors will be on site at least two full days and results will be shared with the Board when available. Minimum wage went up October 1st, 2022. The Club has received some grant money and more will be paid when the 'Ease of Access Project' completed.

b) Strategic Plan - Bob Mulrooney / Gord Percy

The financial side of the plan is positive; however, Bob suggested the Board should review our finances on a more regular basis at meetings. We need to present well when in discussions with the bank.

c) Membership - Gord Percy / Jeff Drummond

Fourteen new members have signed up for next year.

An email will be sent out to everyone asking for a commitment for membership next year to provide an accurate sense of our numbers for budgeting and for setting rates.

A discussion took place regarding the monitoring of membership numbers and tee time availability.

d) Greens - Ron Dolinki /Gord Percy

Ken Campbell has punched the greens and next year will plan further ahead and do earlier in the Fall so more healing can occur before winter. Volunteers will be sought to help with some activities.

Blu-Metric with their expert was on site looking at our wells and developing a plan for flow testing. Tree cutting is underway and unfortunately there are still so many that need attention. The cost for cutting the larger trees needs to be determined. Closing date is October 31 in order to prepare the course for winter and a healthy spring.

A general discussion regarding the routing of holes concluded with the thought this undertaking should wait until other major projects are completed and would need consultation with a Greens architect to ensure it is done right.

e) House - Roy Leach / Lynn Pominville / Gord Percy

The Clubhouse will be closed from November 1st until at least Nov.15th for lower level repairs. Lockers must be cleaned out and locks removed by October 30, 2022.

A meeting will be held this week regarding the electrical system.

f) Bar - Doug Hart / Rob Dopson / Gord Percy

Better controls, along with the return of leagues, larger events playing and weddings have contributed to the sales being up this year.

g) Pro Shop - Larry McIntosh / Gord Percy

Still waiting on ball washer and picker.

h) Kitchen - Larry McIntosh / Gord Percy

Nothing new to report.

i) Ethics / Diversity- Colin Brown / Glenda Cooke / Christine Chambers

Nothing to report.

j) Health and Safety - Ron Dolinki / Larry McIntosh / Gord Percy

Nothing to report.

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k) Ladies President - Bev Leach

Bev has accepted the position of Ladies President. Chris Gray's term ended in September, 2022.

l) Recording Director - Glenda Cooke

Approved minutes are posted on the website and the bulletin board (lower level). The minutes with attachments for the fiscal year (October 2021 to and including September, 2022) were given to Gord Percy on September 28, 2022 to be available for the auditors and permanent record keeping in the Club office.

Proxy votes are being collected in a locked box in the Pro Shop, mailed to the secretary (unopened until count) or by secured email in regards to our corporate structure.

Shareholders, who have not voted, may do so at the meeting in person. The most up to date list of shareholders will be provided to the scrutineers.

The 'Management Certificate of Compliance' was received and signed for October, 2022 by General Manager, Gord Percy.

m) Leagues - Jeff Drummond / Gord Percy

Overall things went well.

n) Website - Gord Percy

As reported last month to be worked on over the winter.

8. The next meeting will be held Monday, November 28, 2022 at the Smiths Falls Golf and Country Club @ 6:00 P.M.

9. **MOTION to adjourn at 7:00 P.M. by Larry McIntosh**
Seconded by Lynn Pominville - Carried

<u>Directors Meeting Attendance 2022-2023</u>	
Name	Number of meetings attended
Paul Cadeau	8
Colin Brown	7
Christine Chambers	8
Glenda Cooke	8
Ron Dolinki	5
Rob Dopson	7
Jeff Drummond	8
Chris Gray*	7
Bev Leach **	1
Doug Hart	6
Roy Leach	8
Larry McIntosh	5
Bob Mulroney	7
Lynn Pominville	8

* Ladies Club President (term concluded September, 2022)

** Newly elected Ladies Club President, September, 2022)