

SMITHS FALLS GOLF and COUNTRY CLUB

MINUTES OF BOARD MEETING # 10

Smiths Falls Golf and Country Club
P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors Meeting # 10 (2022-2023)

Monday, November 28, 2022
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Bev Leach, Lynn Pominville, Christine Chambers, Bob Mulrooney, Doug Hart, Rob Dopson, Larry McIntosh, Ron Dolinki.
Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Colin Brown.

1. The meeting was called to order by President Paul Cadeau - Time 6:00 P.M.
(quorum present)
2. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
3. **MOTION to approve minutes of meeting # 8 held Monday, October 17, 2022.**
Motion to approve - Lynn Pominville
Seconded by Larry McIntosh - Carried
(Board of Directors meeting # 9, October 24, 2022 was held with the Club lawyer, Shane Kelford regarding the upcoming Shareholders Special Meeting - minutes posted)
4. **Ease of Access Projects - Project Timeline Review and Revision - Bob Mulrooney**
Drawings are in place and outside preparations have begun. Stone blocks for the deck wall will be arriving soon. Plans were further discussed and the directors believe the project will be very impressive when complete.
5. **Not-for-Profit - Paul Cadeau / Gord Percy**
Approved by Special Resolution of the Shareholders on October 30, 2022 the shareholders voted to apply for a Certificate of Continuance under Section 115 of the Not-for-Profit Corporations Act, 2010 (Ontario) continuing the Corporation under the Act without shareholders. Shane Kelford is working to finalize at the government level.
6. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

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7. Committee Reports:

a) Finance - Gord Percy / Bob Mulrooney

The bank accounts are up from last month and more members than previous are using the EFT. A set surcharge fee for credit card payments is now allowed. The Club had a good year again. Our cash flow was kept high while still purchasing an excavator, woodchipper and simulator; financing new carts and continuing with updates / improvements on the course and in the clubhouse.

Minimum wage went up 50 cents on October 1, 2022. Wage increases are needed in the pro shop and in the maintenance departments to keep our quality of staff. Referencing the PGA of Canada and the National Golf Course Owners Association, along with other sources will help to provide insight in making adjustments for a fair wage. Items greatly affecting the budget are increases in most goods due to gas prices, high inflation, supply chain issues and the focus on member satisfaction with sustained higher membership.

Bob Mulrooney continues to monitor the Club finances closely, providing knowledgeable information with clarity to the Directors. We were reminded the Club operates as Not-for-Profit and we are here to spend responsibly, not to make cash.

Budget approval will take place at the next meeting after review and discussion.

The audited statements were positive; after review and discussion the following motion was made -

MOTION to approve the “Consolidated Financial Statements, September 30, 2022” as prepared by Kelly Huibers McNeely Professional Corporation.

Motion to approve - Ron Dolinki

Seconded by Larry McIntosh - Carried

b) Strategic Plan - Bob Mulrooney / Gord Percy

Nothing new to report.

c) Membership - Gord Percy / Jeff Drummond

Our membership numbers were great this year. There is a demand daily with interest from new customers. Hopefully, numbers will remain sustainable. There has been a great response from members confirming their return. Most of our competitors in the market have drastically increased rates for next year. Our commitment to Junior golf and having times available every day is of great interest to potential members.

Discussion about future initiation fees and the rates will need to take place.

d) Greens - Ron Dolinki / Gord Percy

The course closed as scheduled on October 31, 2022.

The nice weather during the first week of November allowed a lot of work to get done.

Many thanks to the volunteers assisting with the covering of the greens with tarps.

Water flow testing began in the Fall and meters will be installed in the spring.

The bridge on # 17 is a concern as it is slowly moving lower. Solutions are being looked at to make it more drivable, safe and solid for a long time.

A new path is in the works after the bridge on # 17.

Tree cutting has continued.

The new red tee is completed on # 1, a new red tee is staked out on # 13. An additional tee will be added on # 18 to create a different angle and take pressure off the existing white tee.

The decision on finishing on hole # 9 needs to be made and what route to get there needs to be finalized. The bushy area between # 9, # 17 and # 18 has been cleared out.

Sand blasting of the rail car has been done without any paint getting into the water.

It has been repainted and ready for the addition of wood siding to be installed in the spring.

The end of the range has been cleaned up and extended as much as possible.

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e) House - Roy Leach / Lynn Pominville / Gord Percy

The plumbing work has been progressing slowly but there is water available to the clubhouse now. The pipes have been all changed over and the tile work begun. The flooring in the washrooms, the locker rooms and hallway will be changed. The committee will need to look at any small touch ups that might be needed. The rewiring of the electrical panel has been completed. Most of the clubhouse will be using the generator in the event of a power failure. All lighting in the basement, other than the furnace room (to be done soon) has been changed to LED lights. The deck project is moving forward slowly. The deck will be larger than originally planned without significant cost. To keep our \$ 95K grant much work needs to be done along with procured materials and services in a documented fashion. New furniture (inside and outside) may be purchased because prices have come down. Painting of the parking lot lines will be done prior opening. Energy costs will be reduced by purchasing through a commercial group.

f) Bar - Doug Hart / Rob Dopson / Gord Percy

An increase in Ontario alcohol taxes scheduled for March 1, the increase in minimum wage, expected large increases in prices from Molson's and inflation will require increases next year. Draft lines and fountain pop lines have been cleaned. A few small repairs required in the bar area will be done over the winter.

g) Pro Shop - Larry McIntosh / Gord Percy

Our purchasing for next season is almost complete. Sales were up last year and we hope to grow the business. Some items will be for sale at Christmas and there will be merchandise in the clubhouse. Carts are stored and winterized. Bookings for the simulator will start this week. Booking procedures will be sent by email. Larry suggested LED lights be installed in the pro shop storage area now, when other electrical work is being done. An electrical panel for use with the pro shop generator needs to be installed.

h) Kitchen - Larry McIntosh / Gord Percy

The Club is entering year two of our contract with "Tina's Catering".

i) Ethics / Diversity- Colin Brown / Glenda Cooke / Christine Chambers

Nothing to report.

j) Health and Safety - Ron Dolinki / Larry McIntosh / Gord Percy

Nothing to report.

k) Ladies President - Bev Leach

A suggestion to place some indication of yardage on the edge of the fairways to aid players (who have difficulty locating the inground yardage plates) was put forward at the request of some members. Also, suggested was easier / better access to the Club's event calendar for planning of play.

l) Recording Director - Glenda Cooke

The signed "Management Certificate of Compliance" was submitted by General Manager, Gord Percy, dated November 28, 2022.

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m) Leagues - Jeff Drummond / Gord Percy

Nothing to report.

n) Website - Gord Percy

In the new year focus will be on the website along with the rules and regulation/policies, procedures documents.

Other (discussions / comments)

- Gord will be playing in our PGA national championship in Arizona next week.
- Gord recently took some courses and attended a conference in Vancouver.
- Also, he played a PRO AM in Las Vegas and hopes a team from our Club may attend next year. This tournament is the biggest in the world with over 650 players.
- An inquiry regarding what appeared to be a reduction in some green sizes during the Fall will be looked into by Gord. Ken Campbell currently is away. One thought suggested it was in regards to Fall preparation of the greens.

8. The next meeting will be held Tuesday, December 20, 2022 at the Smiths Falls Golf and Country Club @ 5:00 P.M.

**9. MOTION to adjourn at 7:30 P.M. by Jeff Drummond
Seconded by Roy Leach - Carried**

<u>Directors Meeting Attendance 2022-2023</u>	
Name	Number of meetings attended
Paul Cadeau	10
Colin Brown	8
Christine Chambers	9
Glenda Cooke	10
Ron Dolinki	7
Rob Dopson	9
Jeff Drummond	10
Chris Gray*	7
Bev Leach **	3
Doug Hart	8
Roy Leach	10
Larry McIntosh	7
Bob Mulronev	9
Lynn Pominville	10

* Ladies Club President (term concluded September, 2022)

** Newly elected Ladies Club President, September, 2022)