

SMITHS FALLS GOLF and COUNTRY CLUB

MINUTES OF BOARD MEETING # 12

Smiths Falls Golf and Country Club
P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors Meeting # 12 (2022-2023)

Tuesday, January 17, 2023
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Bev Leach, Bob Mulrooney, Rob Dopson, Colin Brown, Ron Dolinki.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Lynn Pominville, Christine Chalmers, Doug Hart, Larry McIntosh.

1. The meeting was called to order by President Paul Cadeau - Time 5:00 P.M.
(quorum present)
2. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
3. **MOTION to approve minutes of meeting # 11 held Tuesday, December 20, 2022 -**
Motion to approve - Jeff Drummond
Seconded by Ron Dolinki - Carried
4. **Authorization Resolution to Approve the General By-law of the Club -**
MOTION to approve the authorization of the Smiths Falls Golf & Country Club
By-Law Enactment – By- Law No.1.
Motion to approve - Rob Dopson
Seconded by Bev Leach - Carried
A copy of the Resolution signed by acting club secretary Glenda Cooke, will be forwarded to the office of our club lawyer, Shane Kelford.
At this time the approved SFG&CC By-law NO. 1 was signed by club president, Paul Cadeau and acting secretary Glenda Cooke dated January 17,2023.
5. **Establish a Date for the AGM -**
After discussion the date for the AGM was scheduled for Sunday, March 26, 2023 at 2:00 P.M.
6. **Identify Scrutineers / Nomination Committee for the Elections -**
Directors selected to act as scrutineers and form the nomination committee were:
Colin Brown (chairperson), Rob Dopson, Bob Mulrooney, Paul Cadeau.
7. **Posting of Nominations for Elections -**
To be carried out as required by the committee.

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8. Not - for - Profit Final Details -

Pursuant to the provisions of the By-Law No.1 and the Act, the Corporation has been continued under the Act by Articles of Continuance issued November 15, 2022 and next steps must ensure the Club is compliant with the Act.

A transition to reduce the number of Directors to nine, for the 2025 -2026 Board year will take place over a period of time to allow for a smooth transition.

Classification of members will be on the next meeting agenda.

9. SFG&CC Board Management Report - Gord Percy

A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed.

The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

Committee Reports:

a) Finance - Gord Percy / Bob Mulrooney

A large invoice for the deck project has been paid. At this time of year money is being paid out for wages, equipment repairs, government and loan obligations but little money coming in.

b) Membership - Gord Percy

Currently \$238K has been collected in memberships. Membership rates will be sent out the first week of February and interest seems strong.

c) Greens - Ron Dolinki / Gord Percy

To protect the Club from inventory shortages and continuing increases in cost, purchases are made ahead for parts, fertilizer and chemicals.

Many branches came down in the December wind storm requiring volunteer help in the spring to clean up. Tree removal continues.

Ken continues work on his accreditations.

A new utility vehicle needs to be obtained.

A decision on course layout needs to be made.

d) House - Roy Leach / Gord Percy / Paul Cadeau / Lynn Pominville

The deck project is progressing. The lift has been ordered and plans are completed.

All the plumbing has been fixed and tiles installed. Flooring has been replaced downstairs and new LED lighting installed. The board and captains' rooms are the next project to tackle.

New furniture for inside and outside will be available by spring. Parking lot lines will be painted.

e) Bar - Gord Percy

Sales to this point are a bit ahead of last year. The simulator opened earlier this year and has helped. A few small repairs in the bar area will be done over the winter months.

f) Pro Shop - Gord Percy

Purchasing for next season is almost complete.

The simulator is up and running. Some indoor fitting days will be done most likely in March.

Waiting for an electrical panel to wire up a generator to provide power during outages.

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g) Kitchen - Larry McIntosh / Gord Percy

The kitchen is open for some groups who request it during simulator use.
Entering year two (and last year) of Tina's current contract.
Scheduling of events is in the works.

h) Ethics / Diversity - Colin Brown / Glenda Cooke / Christine Chambers

Nothing new to report.

i) Health and Safety - Gord Percy

Nothing new to report.

j) Recording Director - Glenda Cooke

The signed 'Management Certificate of Compliance' was submitted by General Manager, Gord Percy, dated January 17, 2023.

k) Website - Gord Percy

Nothing new to report.

Other (discussions / comments)

- A general discussion took place regarding the course lay out.
- Gord will be attending a PGA show.

10. The next meeting will be held Tuesday, February 28, 2023 at the Smiths Falls Golf and Country Club @ 5:00 P.M.

**11. MOTION to adjourn at 6:05 P.M. by Rob Dopson
Seconded by Colin Brown - Carried**

<u>Directors Meeting Attendance 2022-2023</u>	
Name	Number of meetings attended
Paul Cadeau	12
Colin Brown	10
Christine Chambers	10
Glenda Cooke	12
Ron Dolinki	9
Rob Dopson	10
Jeff Drummond	12
Chris Gray*	7
Bev Leach **	5
Doug Hart	9
Roy Leach	12
Larry McIntosh	8
Bob Mulroney	11
Lynn Pominville	11

* Ladies Club President (term concluded September, 2022)

** Newly elected Ladies Club President, September, 2022)