

SMITHS FALLS GOLF and COUNTRY CLUB

MINUTES OF BOARD MEETING # 13

Smiths Falls Golf and Country Club
P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors Meeting # 13 (2022-2023)

Tuesday, February 28, 2023
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Bev Leach, Bob Mulrooney, Rob Dopson, Colin Brown, Ron Dolinki, Lynn Pominville, Christine Chambers.
Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Doug Hart, Larry McIntosh.

1. The meeting was called to order by President Paul Cadeau - Time 4:00 P.M.
(Quorum present)
2. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
3. **MOTION to approve minutes of meeting # 12 held Tuesday, January 17, 2023 -**
Motion to approve - Lynn Pominville
Seconded by Bev Leach - Carried
4. **Notice Date for the AGM - Proposed Agenda**
Agenda reviewed by all.
5. **Scrutineers Report - Posting for Nominations - Colin Brown**
Three Director positions are up for election this year. The 'Call for Nominations' was posted on February 11, 2023. By the closing date (February 28, 2023) there were only three applications received from three incumbent Directors, as a result no election needs to take place.
6. **Deck / Wheelchair Access - Paul Cadeau**
Updates in design (such as railing colour) and agreement of a window contractor (Healey Glass & Door) were discussed and agreed upon by the Directors.
7. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

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8. Committee Reports:

a) **Finance - Gord Percy / Bob Mulrooney**

The Club is compliant with our obligations to the government and the banks.

The grant submission for the deck has been fully accepted and finalized at the maximum total \$100,000 but the work must be finished in a timely manner.

Payments for a new ball picker and lease payments for a new utility vehicle are pending.

Some 2019 Yamaha carts, matching ours, will be leased. New carts are not available until 2025 and our older carts are at the end of their cycle.

More detailed finances will be available in the reporting groups in the future.

b) **Membership - Gord Percy / Jeff Drummond**

To date \$244K has been collected in membership. An email to members regarding rates is planned for this week. Interest is strong and our anticipated budget should be met.

Next meeting will require focusing on our strategy regarding shares/definition of membership and initiation.

c) **Greens - Ron Dolinki / Gord Percy**

Ken Campbell is organized and ready for the season.

A decision on the course routing needs to be made. Currently there are three options:

1) Leave as is; 2) Reverse nines completely; 3) Crossover after hole two to twelve and then after eleven to three.

There are many factors to be considered in making this choice such as safety, resigning, pathways, members opinions. After discussion it was decided to delay a decision on this to July when more information would be available and after the deck completion.

The boxcar will be finished in the spring. (additional information under comments section)

d) **House - Roy Leach / Lynn Pominville / Paul Cadeau / Gord Percy**

The deck progress has slowed while waiting for the precision cutting of some stone.

Old files and more unused items in the crawl space of the clubhouse have been cleared out.

Updating the office and cleaning / freshening the Board room are in the works.

The committee will meet with Gord regarding the new furniture.

Lynn Pominville inquired if a break down of the lower-level upgrades / repairs was available.

Gord commented at this time he had not compiled the final tally, however provided the cost of some larger items he had readily available.

e) **Bar - Doug Hart / Rob Dopson / Gord Percy**

Sales are up \$9K to date with costs only up \$1K.

A leak from the glass washer at the bar caused some damage in the downstairs office.

Some repairs on the unit will avoid the high cost of replacement.

Regular maintenance is done on this piece of equipment.

There will be substantial price increases at the bar this season due the April 1st 6.3% tax increase, followed by Molson expecting to have an additional 5.4% increase in beer pricing along with an increase in the minimum wage in the Fall.

f) **Pro Shop - Larry McIntosh / Gord Percy**

Simulator is up and running and on budget. Ron Dolinki has secured a panel for the generator. A finalized calendar will be sent out as soon as possible.

The evening Ladies league is interested in returning to a shotgun start. League fees need to be set. Open tee

times for non league players must remain available.

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g) Kitchen - Gord Percy / Larry McIntosh

The kitchen contract ends after the golf season.

h) Ethics / Diversity - Colin Brown / Christine Chambers / Glenda Cooke

Once the AGM takes place and the By-laws are completely finalized, a rules and regulations document along with policies and procedures will be ready for review.

i) Health and Safety - Gord Percy / Ron Dolinki

Ron Dolinki provided prior to the meeting the "SFG&CC Occupational Health & Safety Program Review for 2022". The program is working successfully and the Directors concluded no changes are required.

j) Recording Director - Glenda Cooke

The signed 'Management Certificate of Compliance' was submitted by General Manager, Gord Percy, dated February 28, 2023.

k) Website - Gord Percy

Gord is working with the provider to make changes, improving it top to bottom. Social media needs work.

Other (discussions / comments)

- Gord will be attending the Masters in April. His away schedule is provided to President Paul.
- President Paul thanked Bev Leach, Ladies President, for her time served on the Board as Ladies representative.
- Dave Imeson (who along with Warren Garton and other volunteers have been working on the restoration of the boxcar) asked Glenda Cooke to bring to the Board his vision of the completed project. This would include a historical CP Beaver emblem (vintage to be determined by CP Rail.) The logo may be in decal format and would need to be attached by an acrylic panel. Also, an identification number usually found on rail cars, be added by decaling or stencil. (produced by Signs and Stripes)
Finally, a dedication plaque made and attached to the boxcar bridge in memory of Lloyd Dow who apparently was very instrumental in the installation of the original bridge. The Monday Dow Open is named after him and remains a very popular weekly club event. Dave has spoken informally with Lloyd's son, Rick, who is on board with this. Gord Percy confirmed Dave had spoken to him about this vision and apparently it aligns mostly with the pending plan.

9. The next meeting will be held during the AGM on March 26, 2023 at the Smiths Falls Golf and Country Club (2:00 P.M.)

10. **MOTION to adjourn at 5:17 P.M. by Christine Chambers**
Seconded by Jeff Drummond - Carried

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<u>Directors Meeting Attendance 2022-2023</u>	
Name	Number of meetings attended
Paul Cadeau	13
Colin Brown	11
Christine Chambers	11
Glenda Cooke	13
Ron Dolinki	10
Rob Dopson	11
Jeff Drummond	13
Chris Gray*	7
Bev Leach **	6
Doug Hart	9
Roy Leach	13
Larry McIntosh	8
Bob Mulroney	12
Lynn Pominville	12

* Ladies Club President (term concluded September, 2022)

** Newly elected Ladies Club President, September,2022)