

SMITHS FALLS GOLF and COUNTRY CLUB

Minutes of Board Meeting # 5

Smiths Falls Golf and Country Club
P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors Meeting # 5 (2023 -2024)

Monday, July 17, 2023
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Bob Mulrooney, Rob Dopson, Colin Brown, Christine Chambers, Larry McIntosh, Lynn Pominville.

Directors Regrets: Ron Dolinki.

1. The meeting was called to order by President Paul Cadeau - Time 5:00 P.M.
(Quorum present)
2. **Approval of Agenda Items - All - Carried**
Any other Business - none
3. **Declaration by Board Members on any possible conflict of interest on agenda items -**
Christine Chambers chose to recuse during Ethics.
4. **Approval of minutes from meeting # 4 held Monday, June 19, 2023 -**
Motion to approve - Christine Chambers
Seconded by Rob Dopson - Carried
5. **'Onboarding for New Directors' - draft revised for approval - Christine Chambers**
MOTION to approve - Roy Leach
Seconded by Lynn Pominville - Carried
6. **Executive Committee - Terms of Reference - draft for approval - Paul Cadeau**
MOTION to approve - Colin Brown
Seconded by Christine Chambers - Carried
7. **Course Routing - Paul Cadeau / All**
There was an in depth and lengthy discussion concerning the pros and cons of making such an important decision at this time. Much more research needs to be done. Therefore, the following motion was made -
MOTION at this time to defer the decision of "Course Routing" until 2024 -
Motion to approve - Christine Chambers
Seconded by - Lynn Pominville - Carried
8. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

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9. Committee Reports:

I) **Finance - Bob Mulrooney** / Gord Percy

The cash balance in our bank accounts is down due to many capital and on-going projects. Revenues are ahead of last year and in line with our budget.

Bob Mulrooney plans to continue working on ways to improve our financial systems.

II) **Membership - Gord Percy**

To date we have collected \$519.5K versus \$472K at this time last year. There has been a few more refunds due to health problems along with a few deferrals to next season.

Membership totals: 478 Adults, 77 Juniors.

III) **Greens - Ron Dolinki** / Gord Percy

Things are good with the Course and the rain was welcomed. The volunteers continued to help tremendously with the flower beds throughout the dry weather. Roy Leach has done a tremendous job working on the tee blocks and the range. Warren Garton has started cutting cat tails. The box car team has done an amazing job. The surrounding area will be tidied up. Fill has been started to be piled for the new tees on # 13 and # 18. The Course is being rated on July 24, 2023. The upper area between # 9 and # 17 has been sculpted. Stumps have been removed and new trees planted. An update regarding water and well usage will be provided at next meeting.

IV) **House - Roy Leach** / Lynn Pominville / Gord Percy

The electrician has been given a list of things to be done. The new ice machine has been installed and working great. A new water access is planned, at the corner of the Clubhouse by the ramp and patio, to allow watering the area and easier for volunteers. Rock work has been done at the back of the Clubhouse. Chris Saumure, along with Gord, are working on ways to cover the patio / pergola providing shade. The lift area is prepped.

House expenses are down from last year.

V) **Bar - Rob Dopson** / Gord Percy

Beer sales continue to be strong. Other revenues are in line with budgeted amounts.

Expenses are down from last year. Work still needs to be done on patio table service.

Beverage carts are doing well and staff have been loading up more to save return trips.

Alcohol coming on site remains a problem.

Staff will need to be hired in the Fall to operate the beverage carts.

VI) **Pro Shop - Larry McIntosh** / Gord Percy

Outdoor fit days have been going well. Due to the late start, we are behind in a few categories. Our budget is almost the same as last year's final numbers. The Junior program is going very well. The nine newer carts have arrived. The staff have done a great job dealing with slow play. There are dedicated days when carts are cleaned beyond the normal nightly washing. Lessons have been going well with John Doolan. It should be noted John has been an amazing addition to the team and a great ambassador outside of work for the Club.

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VII) Kitchen - Larry McIntosh / Gord Percy

Tina Johnson is in the second year of her two - year contract. Discussions need to take place regarding going forward including a review of the contract. Service on the patio continues to be evaluated.

VIII) Ethics - Colin Brown / Christine Chambers / Glenda Cooke

President Paul Cadeau suggested the Board move "In Camera".

MOTION to move 'In Camera' at 5:56 P.M.

Motion to approve - Larry McIntosh

Seconded by Rob Dopson - Carried

MOTION to move 'Out of Camera' at 6:30 P.M.

Motion to approve - Larry McIntosh

Seconded by Roy Leach - Carried

IX) Health and Safety - Ron Dolinki / Gord Percy

An unannounced health inspection passed with no issues.

X) Recording Director - Glenda Cooke

The signed 'Management Certificate of Compliance' was submitted by General Manager, Gord Percy, dated July 19, 2023.

XI) Website / Social Media - Gord Percy

Updates continue on the site. Pictures, along with drone views are planned for the future. (Any privacy issues will be addressed beforehand.)

10. Round Table / Other business for discussion:

- Some larger dead trees have been removed.
- How other clubs handle the issue of alcohol coming on site.
- Gord currently is attending 'The Open' but remains always in contact with the Club.
- Discussion of providing a meal following a Ladies event that the Club will be hosting next year.
- The possible advantages of a cat tail cutter/ groomer?

11. Next Meeting Date:

Next meeting will be held Monday, August 14, 2023 at the Smiths Falls Golf and Country Club @ 5:00 P.M.

12. MOTION to adjourn at 6:45 P.M. by Larry McIntosh

Seconded by Christine Chambers - Carried

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Directors Meeting Attendance 2023-2024

Name	Number of meetings attended
Paul Cadeau	5
Colin Brown	4
Christine Chambers	5
Glenda Cooke	5
Ron Dolinki	3
Rob Dopson	4
Roy Leach	5
Larry McIntosh	3
Bob Mulroney	5
Lynn Pominville	4