

SMITHS FALLS GOLF and COUNTRY CLUB
Minutes of Board Meeting # 7

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON., K7A 4S9
www.smithsfallsgolf.com

Board of Directors
Meeting # 7 (2023 -2024)

Tuesday, September 19, 2023
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Rob Dopson, Colin Brown, Christine Chambers, Lynn Pominville, Ron Dolinki, Bob Mulrooney.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Larry McIntosh.

1. The meeting was called to order by President Paul Cadeau - Time 5:00 P.M.
(Quorum present)
2. **Approval of Agenda Items -**
MOTION to approve - Christine Chambers
Seconded by Lynn Pominville - Carried
Any other Business -
*** Terms of Reference - Colin Brown**
Committees were reminded if they have not presented their terms of reference they should be working to complete this task. The Ethics / Diversity / Inclusion Committee along with the Executive Committee have completed this action.
Colin Brown has offered to provide assistance if requested.
Also noted, when members in good standing are considered to serve on a committee there needs to be a process.
*** Elections - Ron Dolinki**
Preparations for the annual election of open Director positions should be started.
Gord will post notices and related information of the nominating process along with a notice of applying for the positions of Club Captains.
3. **Declaration by Board Members on any possible conflict of interest on agenda items -**
None
4. **Approval of minutes from meeting # 6 held Monday, August 14, 2023 -**
Motion to approve - Lynn Pominville
Seconded by Christine Chambers - Carried
5. **Finalize Initiation Fee for 2023 / 2024 -**
After discussion the following motion was made -
MOTION to set an initiation fee of \$250 to be paid "up front" for new members, age thirty years as of January 1st for the 2024 -2025 season. Intermediates, up to twenty- nine years of age January 1st can pay over two years.
Motion to approve - Glenda Cooke
Seconded by Roy Leach - Carried

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6. Membership Fees 2023 / 2024 -

After a comprehensive and thorough discussion evaluating the needs of the Club to operate successfully and giving consideration to our members, Directors were each provided a detailed summary of proposed membership rates for the upcoming season. Directors were asked to respond via email, after careful review, if in agreement to move forward with the proposed rates. The proposed rates were approved by majority after consideration.

7. Remaining revenue streams 2023 / 2024 (Green Fees, Club Storage, Cart Rental, Range Fee etc.) -

A decision was made to defer this item until after budget review.

8. SFG&CC Board Management Report - Gord Percy

A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. (Highlights included under committee reports)

9. Committee Reports:

I) Finance - Bob Mulrooney / Gord Percy

Our fiscal year end is Septembers 30th therefore preparations are underway. Auditors will arrive at the start of October for inventory checks. Final audit dates will be in November.

Overall revenues and expenses are within budget.

A list of capital expenditures and larger projects will be presented at the next meeting for prioritizing and budget considerations.

II) Membership - Gord Percy

The number of adult members is 481, juniors 85, bringing the total to 566. There is an enormous interest with a good number of new people ready to sign up. Of course, there is always some attrition. Minimum wage is going up 6.4% and will impact all employees. Inflation is high and when setting membership rates this must be kept in mind. There will be a large investment upcoming for our water security plus an up graded irrigation system. Revenues will need to be available.

III) Greens - Ron Dolinki / Gord Percy

The course was rated on July 24, results are pending Greens hollow tine aeration and top dressing completed. New sod will be brought in to complete the new tees. A new path on #6 will be completed. On the 5th hole the bank of the pond was filled with soil and hydroseeded. On #12 a new path will be made in the bush on the other side of the ditch.

Other paths will need to be reviewed for safety.

The course will need to get off the creek, as a source of water, sooner than what was thought.

A plan will be developed providing more detailed information and expenditures.

The budget is in line. One more new utility vehicle is needed. A tremendous amount of tree work remains, however work is progressing.

IV) House - Roy Leach / Lynn Pominville / Gord Percy

Our electrician has been in and completed some of the work required. In October the lighting in the back shop will be done, along with the generator panel. Lighting for the outside patio will also be considered.

The lift is in place and TSSA will be on site to certify Oct.3, 2023.

V) Bar - Rob Dopson / Gord Percy

Beer sales continue to be strong. All other revenues are in line with budgeted amounts.

Expenses are level with last year.

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VI) Pro Shop - Larry McIntosh / Gord Percy

Outdoor fit days have been going well and continue. Due to the late start a few categories are behind. The budget is almost the same as last year's final numbers. Wages are a bit higher than planned.

VII) Kitchen - Larry McIntosh / Gord Percy

A new two - year contract with Tina will be finalized soon after some details addressed.

VIII) Ethics - Colin Brown / Christine Chambers / Glenda Cooke

Currently the committee has no issues, however Gord continues to handle daily smaller issues but nothing of significance.

IX) Health and Safety - Ron Dolinki / Gord Percy

Nothing new at this time.

X) Recording Director - Glenda Cooke

The signed 'Management Certificate of Compliance' was submitted by General Manager, Gord Percy, dated September 19, 2023.

Minutes are posted on the website and bulletin board after approval.

XI) Website / Social Media - Gord Percy

Christine Chambers' brother has taken great photos on site that will be used for website updates, future advertising and social media.

10. Round Table / Other business for discussion:

- Gord will be away next week at the Ryder Cup.
- Before the end of the month the Club will receive the \$10,000 from the PGA in appreciation for allowing Gord time to fulfill his duties as President of the PGA.

11. Next Meeting Date -

Next meeting will be held Monday, October 23, 2023 at the Smiths Falls Golf and Country Club @ 5:00 P.M.

12. MOTION to adjourn at 6:25 P.M. by Ron Dolinki

Seconded by Roy Leach - Carried

<u>Directors Meeting Attendance 2023-2024</u>	
Name	Number of meetings attended
Paul Cadeau	7
Colin Brown	6
Christine Chambers	7
Glenda Cooke	7
Ron Dolinki	5
Rob Dopson	6
Roy Leach	7
Larry McIntosh	4
Bob Mulroney	6
Lynn Pominville	6