

# SMITHS FALLS GOLF and COUNTRY CLUB

## MINUTES OF BOARD MEETING # 4

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### Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9  
[www.smithsfallsgolf.com](http://www.smithsfallsgolf.com)

### Board of Directors Meeting # 4 for the year 2024-2025

Monday, May 13, 2024  
Smiths Falls Golf and Country Club

**Directors Present:** Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Rob Dopson, Bob Mulrooney, Doug Hart, Colin Brown.

Also present: Gord Percy (General Manager / Head Professional)

**Directors Regrets:** Ron Dolinki.

Minutes by Glenda Cooke, Club secretary

1. The meeting was called to order by President Paul Cadeau - Time 4:56 P.M.
2. **Approval of Agenda Items -**  
**MOTION to approve - Jeff Drummond**  
**Seconded by Rob Dopson - Carried**  
**Any new business -**  
**Continuation of ethics discussion from last meeting, In Camera.**
3. **Declaration by Board Members on any possible conflict of interest on agenda items -**  
No declarations.
4. **MOTION to approve minutes of meeting # 3 held Wednesday, April 17, 2024 -**  
**Motion to approve "as amended" - Roy Leach**  
**Seconded by Jeff Drummond - Carried**
5. **Committee Reviews and appointments -**  
**MOTION to approve Greens committee as appointed - Rob Dopson, Ron Dolinki, Doug Hart.**  
**Motion to approve - Roy Leach**  
**Seconded by Jeff Drummond - Carried**
6. **SFG&CC Board Management Report - Gord Percy**  
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. Highlights recorded below.

#### **Finance -**

Payroll provider issues are resolved. Trillium grant not obtained for this year but smaller grants can be applied for. Discussion with bank regarding options for the water project. "Management Certificate of Compliance", signed by General Manager, Gord Percy and dated May 13, 2024 provided to Club secretary.

#### **Membership -**

Approaching our 500 adult members' cap; expecting a few more students and Juniors. The 'Meet and Greet' held May 10, 2024 appears to have been very successful.

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### **Bar -**

The main staff have returned. Beverage carts are out and doing well. Roy Leach has finished painting above the bar area. Sales are up with only minimal price increase. The new ice machine is working well.

### **Pro Shop -**

Outdoor fitting days are upcoming and are booking up. Merchandise sales and green fees are up due to a good October and early start this season. Club storage is overbooked. The painting of the pro shop exterior as been received well by members. Twelve new carts have arrived and ten of the worst carts have been sold at a good price. Repairing some of the wrapped carts has started. Damaged seats on carts continue to be replaced. New score cards will be arriving showing the updated ratings. Hybrid cards will be ordered when ratings received. Some short target flags are being added to the practice range.

### **Kitchen -**

Hood cleaning was completed. Maintenance checks were done on the freezers and fridges.

### **Captains / Events -**

Many meetings have been held with the captains. Opening events have gone well. Attendance has been great and the very busy leagues have begun.

### **Health and Safety -**

First aid kits are up to date. First aid and defibrillator training are being arranged by Barry Clark.

### **Web Site / Social media -**

A bit of updating has been done on the website. Next step is pictures and adding areas where more information is available. There will be an area where results can be entered. A monthly newsletter will be sent out with input from staff and captains. Email communication has been going well.

### **PGA -**

Gord will be playing some zone events. Also, on a national level he will play the Canadian PGA Championship held in Calgary this June.

## **7. Reports - from Committees**

### **Greens - Gord Percy / other**

The course opened early and care has been taken with cart usage, especially on the back nine. Many projects are on the go. Buying in bulk has gotten better discounts, cheaper shipping, better payment terms and large rebate credit for products (20% extra in some cases. It is such an advantage versus paying as you go and assists greatly in improving playing conditions without increasing overall expenditures. Tee sponsor signs are no longer available in wood. Quotes are being obtained for the water usage plan. The Greens committee will be meeting soon to work on ideas and lists of potential projects and area improvements. With Board approval a water expert will be consulted to devise solutions for the wet areas, especially # 13. It makes sense not to waste time and money on ideas that may not work.

### **House - Gord Percy / Roy Leach / other**

Full cleaning coverage has been restored due to the hiring of an additional part time cleaner. New tables and chairs have been ordered. The old deck will have some new patio furniture in the future. Improvements for the patio are being looked at (i.e. roofing, possibly speakers).

### **Ethics / Diversity / Inclusion - Colin Brown / Glenda Cooke**

Discussions during the "In Camera" session.

### **Nominations - when required**

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### **8.Round Table / Other business for discussions**

- Rob Dopson noted the role of the Greens committee has transformed to one of identifying and presenting weaknesses hole by hole; followed by prioritizing and correlating with Gord and Ken, taking into account Club finances.
- Colin Brown inquired about the communication of the change in ratings to members.

### **9.Next Meeting Date -**

Next meeting will be held Wednesday, June 19, 2024 at the Smiths Falls Golf and Country Club.

### **10. MOTION to adjourn at 6:33 P.M. by Doug Hart Seconded by Bob Mulrooney - Carried**

<b>Directors Attendance 2024-2025</b>	
<b>Name</b>	<b>Number of meetings attended</b>
Colin Brown	3
Paul Cadeau	4
Glenda Cooke	4
Ron Dolinki	2
Rob Dopson	4
Jeff Drummond	4
Doug Hart	4
Roy Leach	4
Bob Mulrooney	4