

SMITHS FALLS GOLF and COUNTRY CLUB
MINUTES OF BOARD MEETING # 10

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9
www.smithsfallsgolf.com

Board of Directors
Meeting # 10 for the year 2024 - 2025

Monday, December 16, 2024
Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Glenda Cooke, Roy Leach, Jeff Drummond, Ron Dolinki, Doug Hart, Colin Brown, Bob Mulrooney, Rob Dopson.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: none

Minutes by Glenda Cooke, Club secretary (approved minutes are posted on the website and clubhouse bulletin board)

1. The meeting was called to order by President Paul Cadeau - 4:00 P.M.
(quorum present)
2. **Approval of Agenda Items -**
MOTION to approve - Jeff Drummond
Seconded by Ron Dolinki - Carried
3. **Declaration by Board Members on any possible conflict of interest on agenda items -**
No declarations.
4. **MOTION to approve minutes of meeting # 9 held Wednesday, October 30, 2024 -**
Motion to approve - Rob Dopson
Seconded by Doug Hart - Carried
5. **SFG&CC Board Management Report - Gord Percy**
A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative for receiving this information; keeping the Board up to date. A hard copy of the entire report is attached to the approved minutes filed in the club office. Highlights recorded below.

Finance -

The "Management Certificate of Compliance" signed by Gord Percy, dated December 16, 2024 was provided to the Club secretary.

Ken Campbell, along with Gord have decided on a plan for the water usage and irrigation. There are large potential fiscal risks in front of the Club.

- Irrigation system upgrade and water usage project costs
- Roof on clubhouse
- Septic system
- The economy in terms of inflation, possible US tariffs and general economic downturn

Membership -

A pause has been put on taking new members until there is a better understanding of attrition. The full rates are now in place. The cap will be kept at 500 members.

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Bar-

The sales of the fiscal year are level with last year, which was a good year.
A new service plan including staff will be worked on early in the new year.

Pro Shop -

Merchandise sales in the new fiscal year are slightly up from last year.
Green fees and carts are level with last year or slightly up.
The screen and projector for the simulator have been upgraded and play is in place.
Members will be made aware of advantages of supporting the pro shop at the Club.

Kitchen -

Weddings and parties have gone well this Fall. Tina will be opened on Sundays and will have some special nights which the Club will promote. Also, Tina will be on site, when groups want food while using the simulator.

Captains / Events -

One name each has been put forward for the Men's and Ladies Captain positions, along with a serious offer to provide assistance for each. Confirmation of the positions will be finalized during the March meeting.

Web Site / Social media -

In the off season the website will be worked on heavily.

Health and Safety -

Nothing to report.

PGA -

Gord finished 3rd in his Las Vegas event and at a Florida event enjoyed interaction and collaboration with his peers.

6. Reports - from Committees

Greens - Gord Percy / Rob Dopson / Doug Hart / Ron Dolinki

The Course has been put to bed by Ken, staff and volunteers.
The pond on hole 18 was dredged and new stone put around the entire exterior, a bubbler or fountain will be installed. The material from the pond was used to start a new possible area for parking.
Path work on hole 6 has been mostly completed. Tree / brush cleanup was done at various spots, including the range.

House - Gord Percy / Roy Leach / Lynn Pominville

There are some winter projects to be done -
New tables for the back deck
Painting bar and touch ups in some areas
Office to be redone
Replacement of some ceiling tiles (lower level)
Sound system
Lighting outside on patio and around putting green

Ethics / Diversity / Inclusion - Colin Brown / Glenda Cooke

Colin presented the final draft of the 'Code of Conduct for Members, Guests and Staff of the Smiths Falls Golf and Country Club.' Directors were asked to review this draft prior to the January meeting and be prepared to make comments. Documents are being created to support this updated code indicating disciplinary guidelines along with responsibilities and activities addressing disciplinary issues. The continuous support from our Club lawyer, Shane Kelford was recognized with great appreciation.

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Nominations - Gord Percy

The Directors were informed that no election for Board positions would be required for the up coming year because as of the closing date (November 30, 2024) the number of candidates submitted did not exceed the number of positions available. Further information will be made available at the appropriate time.

7. New Business -

None

8. Round Table / Other discussions -

- Gord asked the Directors to suggest any additional projects for consideration. (Repair of some steps and walls were mentioned)
- It was noted pace of play would be addressed in the new Code of Conduct.
- Awareness of being prepared for staff shortages, if the situation should ever occur.

9. Next Meeting Date -

Next meeting will be held Monday, January 13, 2025 at the Smiths Falls Golf and Country Club @ 5:00 P.M.

**10. MOTION to adjourn at 4:40 P.M. by Roy Leach
Seconded by Colin Brown - Carried**

Directors Attendance 2024-2025	
Name	Number of meetings attended
Colin Brown	9
Paul Cadeau	10
Glenda Cooke	10
Ron Dolinki	7
Rob Dopson	9
Jeff Drummond	10
Doug Hart	10
Roy Leach	10
Bob Mulrooney	7