

SMITHS FALLS GOLF and COUNTRY CLUB
MINUTES OF BOARD MEETING # 2

Smiths Falls Golf and Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9
www.smithsfallsgolf.com

Board of Directors
Meeting #2 for the year 2025 - 2026

Monday, March 24, 2025

Smiths Falls Golf and Country Club

Directors Present: Paul Cadeau, Roy Leach, Jeff Drummond, Ron Dolinki, Doug Hart (via video conference), Colin Brown, Rob Dopson, Scott Kendall.

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: Glenda Cooke

Minutes by Colin Brown, on behalf of Glenda Cooke, Club secretary (approved minutes are posted on the Club's website and clubhouse bulletin board).

1. The meeting was called to order by President Jeff Drummond at 4:46 P.M. with quorum present.

2. Approval of Agenda -

MOTION to approve – Paul Cadeau
Seconded by Ron Dolinki – Carried

3. Declaration by Board Members on any possible conflict of interest on agenda items - No declarations

4. MOTION - to approve minutes of meeting # 11 held Monday, January 13, 2025, and the minutes from meeting # 1 held February 23, 2025

MOTION to approve – Paul Cadeau
Seconded by Scott Kendall – Carried

5. SFG&CC Board Management Report - Gord Percy

A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed.

The Directors are very appreciative of receiving this information. A hard copy of the entire report is attached to the approved minutes filed in the club office. Highlights are recorded below.

MOTION to move in camera for a discussion on the Annual General meeting held on Sunday, February 23, 2025

MOTION to approve (proposed at 4.55pm) – Colin Brown
Seconded by Roy Leach - Carried

MOTION to move out of camera

MOTION to approve (proposed at 5.30pm) – Rob Dopson
Seconded by Roy Leach - Carried

Finance - The annual operating budget for the Club budget was approved based upon a minimum 10% increase in Green's Fees. Following a discussion, the Board reached a decision to increase the highest

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weekend Green Fee rate to \$65. This rate still allows the Club to provide great value while at the same remain competitive with neighbouring Clubs.

Ever-increasing costs will continue to be a major focus for Ken and Gord.

Other than the irrigation project, no other major projects are planned. Gord and Scott will have regular meetings to assure good management of costs related to this project. Work will continue on paths, the fountains in the pond on hole #18, tree cutting and pruning, and tree planting.

Membership - Membership fees received are up over last year at this time. In terms of initiation fees there are twenty new members paid up. Attrition to this point has been low. As a result, there may not be room for any more new members. Quite a few people are still interested in joining the Club. Gord is beginning the process of contacting new members who have not yet made a commitment for the 2025 season.

Greens –

- Some tree work has continued to be done.
- The course is very wet at the back of the property.
- Some paths have been significantly damaged and are being fixed.
- Ice tarps are off on holes 1 and 4. The rest of the tarps will likely come off in 10 or so days.
- Ken is getting the final details including power for the fountains in the pond on hole #18
- We will have new hole signs with only one post. We will put some up on the forward tees. Sponsorship sales will be pursued.

House – Work is under way to source new tables for the back deck, as well as lighting and a sound system for the patio. Seasonal painting and touch-ups have been completed around the bar.

Bar - Work on a new service plan including staffing is now under way. Usage of the simulator and bar sales are ahead of what was expected.

Pro Shop - The simulator is up and running and will provide benefits from bar sales and fitting days. Usage also helps with staff retention during the off season.

Kitchen - Weddings and parties have gone well through the Fall and Winter. Tina will be open on Sundays and be available for groups using the simulator. Some special nights are planned which we will promote.

Captains / Events -

Only one application was received for each Captains position. Cathy Burgess for the ladies and Barry Clark for the men, however a serious offer was made to assist each.

Web Site / Social Media -

We have new drone pictures for the website. Work will be focused on this in the weeks ahead.

6. Reports from Committees

Greens - Gord Percy, pending

The Greens Committee had nothing additional to report beyond what was discussed in Gord's Management Report

House – Gord Percy, pending

The House Committee had nothing additional to report beyond what was discussed in Gord's Management Report

Ethics – Colin Brown, Glenda Cooke

The Ethics Committee had nothing new to report

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7. **Directors Code of Practice** – The Directors Code of Practice was reviewed and signed by all Directors, as is the case each year at the first full meeting following the election of Directors. **Note:** Glenda Cooke and Doug Hart were not present at the meeting (both on vacation). Arrangements will be made for them to sign the document on their return.
8. **Confirmation of Club Captains** – Gord confirmed no new applications were received for either of the captain's roles. He further confirmed that Barry Clark and Cathy Burgess have agreed to continue in their roles, and both have received firm offers from individuals willing to help with their captain's work. Paul Cadeau proposed the following motion:

MOTION: That the appointment of Cathy Burgess and Barry Clark as the Ladies Captain and Men's respectively, be approved.

**Motion to approve: Paul Cadeau
Seconded: Rob Dopson - Carried**

9. **Committee Structure** - Following a brief discussion, Jeff asked all Board members to take time consider which committees they would like to serve on, and to send him email with the preferences. Committee structures will be confirmed before or at the next Board meeting.
10. **SFG&CC Discipline Policy** – In the latter part of February, Directors were provided via email a final draft of the SFG&CC'S new Discipline Policy for their review and approval. During that process, two recommended revisions were proposed. At the meeting, Colin provided revised text with the revisions incorporated. Following a short discussion, Colin proposed the following motion:

MOTION – That the SFG&CC'S new Discipline Policy be approved by the Board as reviewed and amended

**MOTION to approve – Colin Brown
Seconded by Doug Hart - Carried**

11. **New Business** – None.
12. **Round Table / Other topics for discussion** – None.
13. **Next meeting:** Tuesday April 22nd, at 5.00pm
14. **MOTION to adjourn at 6:00 P.M. by Rob Dopson
Seconded by Paul Cadeau – Carried**

Directors Attendance 2025-2026	
Name	Number of meetings attended
Colin Brown	2
Paul Cadeau	2
Glenda Cooke	1
Ron Dolinki	1
Rob Dopson	1
Jeff Drummond	2
Doug Hart	2
Scott Kendall	2
Roy Leach	2