

SMITHS FALLS GOLF & COUNTRY CLUB
MINUTES OF BOARD MEETING # 3

Smiths Falls Golf & Country Club

P.O. Box 143, Smiths Falls, ON, K7A 4S9
www.smithsfallsgolf.com

Board of Directors
Meeting # 3 for the year 2025 - 2026

Tuesday, April 22, 2025
Smiths Falls Golf & Country Club

Directors Present: Paul Cadeau, Roy Leach, Jeff Drummond, Ron Dolinki, Doug Hart, Rob Dopson, Scott Kendall, Glenda Cooke, Colin Brown (via video conference)

Also present: Gord Percy (General Manager / Head Professional)

Directors Regrets: none

Minutes by Glenda Cooke, Club secretary

(approved minutes are posted on the Club website and the clubhouse bulletin board)

1. The meeting was called to order by President Jeff Drummond at 4:56 P.M. with quorum present.

2. **Approval of Agenda -**
MOTION to approve - Ron Dolinki
Seconded by Doug Hart - Carried

3. **Declaration by Board Members on any possible conflict of interest on agenda items -**
None

4. **MOTION to approve minutes of meeting # 2 held Monday, March 24, 2025 -**
MOTION to approve - Paul Cadeau
Seconded by Doug Hart - Carried

5. **SFG&CC Board Management Report - Gord Percy**

A very detailed report regarding all areas of the club and course is provided prior to each meeting for the Directors to review and any questions or comments are addressed. The Directors are very appreciative of receiving this information. A hard copy of the entire report is attached to the approved minutes filed in the club office. Highlights are recorded below.

Finance -

TD merchant services switch over is underway and almost fully complete.

The Guest Fee rates have been implemented as discussed at last meeting.

Other fees have been increased according to budget.

A better understanding of membership revenue will be available after an email goes out regarding the course opening and the need to get memberships paid before play.

Membership -

Many members have not paid as of today and a hard deadline to sign up will be made so those on the waiting list can be notified of their status. Tee time "no shows" will be monitored.

Bar -

Hiring and staff training will begin soon.

Working on a new service plan, including table service.

Pro Shop -

The simulator will be taken down at the end of week. It was a good year, with about \$2,000 more in profit. Security cameras are being looked at for the pro shop and back shop.

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Kitchen -

Rent is paid up. This upcoming year is the last of Tina's current contract. The two-door cooler needs replacing.

Captains / Events -

The schedule will be sent out to members later this week along with a flurry of emails concerning different leagues and events.

Website / Social Media -

The website can be worked on heavily after the opening.

Reports from Committees - Committee formation underway

Greens -

The Greens have all been punched. Experts have looked at the 13th fairway and raising up the fairway is not really a solution. The consensus is to overseed every year and put in some drainage.

Bunkers are not in good shape but the course will open next Wednesday to get the season started.

Two fountains have been ordered for the pond at the 18th hole. The boxcar floor has been pushed up due to high water levels. New "hole" signs with only one post will be in use.

The ash trees around the 8th tee have not wintered well and will need to be replaced. There has been some damage to the tee block.

A new person will be sought to take charge of the volunteer flower group

The water project will take center stage in our minds once the club is into the flow of the season.

Recommendation to keep access available on the trail that runs beyond the right side of hole # 17 for maintenance access.

House -

Painting to be done on the new stairs by the # 9 green.

Office has been repaired, cleaned out and painted.

Working on a sound system inside and outside. Also, lighting outside on patio and around putting green.

Carpet cleaning was done upstairs and in the office.

The sign out front is starting to take shape and will be completed very soon. Fill is still needed around the bases of the structure and landscaping will be done along with some solar lighting.

Ethics / Diversity / Inclusion -

Nothing to report.

6. Committee Structure - Jeff Drummond

Finance - Scott Kendall (chairperson), Paul Cadeau, (Bob Mulrooney as a resource)

Greens - Ron Dolinki, Colin Brown, Rob Dopson

Ethics / Diversity / Inclusion - Colin Brown, Glenda Cooke, Jeff Drummond, Doug Hart

House - Roy Leach, Doug Hart

7. New Business -

Proposal for the establishment of a Member Committee for the SFG&CC.

Scott Kendall opened a discussion on this proposal. It was decided this discussion would continue at the next meeting to enable the Directors time to consider the concept of this proposal.

Meet and Greet for New and Old Members -

A social meet and greet for new and old members will be planned for Friday, May 9, 2025 at 6:00 P.M.

8. Round Table / Other topics for Discussion -

- Bridge structure
- Form 1 - Notice of Change for Directors has been updated, through the lawyer's office
- Management Certificate of Compliance received, dated April 22, 2025, signed by Gord Percy
- Maintain the current format for posting of Directors Meeting Minutes on website
- Changes to be made for communication using email: info@smithsfallsgolf.com

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9. **Next meeting** - May 12, 2025 (Monday) at the SFG&CC, 5:00 P.M.

10. **MOTION to adjourn at 6:14 P.M. by Glenda Cooke**
Seconded by Roy Leach - Carried

Directors Attendance 2025-2026	
Name	Number of meetings attended
Colin Brown	3
Paul Cadeau	3
Glenda Cooke	2
Ron Dolinki	2
Rob Dopson	2
Jeff Drummond	3
Doug Hart	3
Scott Kendall	3
Roy Leach	3